

**LOWER ALLEN TOWNSHIP
BOARD OF COMMISSIONERS**

REGULAR MEETING

February 24, 2025

6:00 PM

AGENDA

- 1. Call to Order by President Caron.** Proof of Publication.
- 2. A Moment of Silence and the Pledge of Allegiance.**
- 3. Approval of Meeting Minutes:** Regular Meeting of February 10, 2025.
- 4. Audience Participation:** Any item on the agenda or any business pertinent to the Township. Discussions will be limited to five (5) minutes per person.
- 5. CONSENT AGENDA**
Any Commissioner, staff member, or anyone in attendance who would like to have an item on the Consent Agenda removed for further discussion can request so now. Is there a request for the removal of an item(s) on the Consent Agenda?

Accept motion to approve the items on the Consent Agenda, which are listed as follows:

- a. Monthly Director Reports for Community & Economic Development, Finance, Public Works, and Public Safety for January 2025, and Public Works Annual Report for 2024.
 - b. Tax Collector's Monthly report for January 2025.
 - c. Check Register of February 14, 2025 in the amount of \$84,915.77.
 - d. Check Register of February 17, 2025 in the amount of \$204,201.27.
 - e. Check Register of February 21, 2025 in the amount of \$358,642.12.
- 6. PRESIDENT CARON**
- a. Accept a motion to approve a manual Check Register of February 20, 2025 in the amount of \$7,750.00 to Eckert, Seamans, Cherin & Mellott for legal services.
- 7. HUMAN RESOURCES**
- a. Possible action: Accept a motion to adopt **RESOLUTION 2025-R-12**, recognizing, commending, and honoring Donna J. Paul, Human Resources Coordinator, for her 24 years of service.

- b. Discussion and possible action: Accept a motion to adopt **RESOLUTION 2025-R-13**, appointing Cody Johnston as a Maintenance Specialist in the Public Works Department, effective February 25, 2025. This hiring fills a vacancy for a budgeted position.

8. COMMUNITY AND ECONOMIC DEVELOPMENT

- a. Discussion: SLD #2025-01 702 Nailor Drive Townhomes for Reedlee Leasing Inc. Preliminary/Final Land Development Plan.
 - 1. Action: Discussion of the following waivers:
 - a) Section 192-30.A. – Submission of a Preliminary Plan
 - b) Section 184-12.J. – Dewatering time greater than 72 hours
 - c) Section 184-22.E.(11)(t) - Minimum 20' easements for stormwater management facilities
 - 2. Action: Approve SLD #2025-01 702 Nailor Drive Townhomes for Reedlee Leasing Inc. Preliminary/Final Land Development Plan.
 - a) Satisfy all remaining comments listed on Rettew's letter dated February 14, 2025.
 - b) Satisfy all remaining comments listed on Cumberland County Planning Department's letter dated January 2, 2025.
- b. Discussion: SLD #2024-11 – Sheetz – Camp Hill (PA) Hartzdale Preliminary/Final Subdivision and Land Development Plan.
 - 1. Action: Discussion of the following waivers:
 - a) Section 192-30.A. – Submission of a Preliminary Plan
 - b) Section 192-57.C.(8) – Curbing along the frontage of Lebanon Avenue
 - c) Section 192-57.C.(9) – Sidewalks along the frontage of Lebanon Avenue
 - d) Section 192-58.E.(10) – Parking lot planting islands designed to collect stormwater
 - e) Section 192-59.C.(2) – Parking space size adjacent to end islands shall be an additional two feet in width
 - 2. Action: Approve SLD #2024-11 – Sheetz – Camp Hill (PA) Hartzdale Preliminary/Final Subdivision and Land Development Plan.
 - a) Satisfy all remaining comments listed on Rettew's letter dated February 14, 2025.
 - b) Satisfy all remaining comments listed on Cumberland County Planning Department's letter dated September 30, 2024.
- c. Discussion and possible action: Approve a recording deadline extension request for SLD #2022-09 Cloud 10 Carwash Preliminary/Final Land Development Plan to June 29, 2025.

9. PUBLIC WORKS

- a. Discussion and possible action: Authorizing the purchase of a dual pump system through Costars for the UMHC/Weis Basin Retrofit project, in the maximum amount of \$119,000, and paid through the Stormwater Fund.

10. FINANCE

- a. Discussion and possible action: Authorization to enter into a consolidated Maintenance Agreement with Kyocera encapsulating all the Township's copier equipment.

11. MANAGER

- a. Discussion: Updating the Tax Collector's Fee Schedule for 2025.

12. COMMISSIONERS REPORTS

13. EXECUTIVE SESSION

- a. Personnel matter regarding an update on the Police collective bargaining.
- b. Personnel matter regarding an update on the Planning Commission.

14. Adjourn.